

**MINUTES OF THE MEETING
OF THE ALLAMAKEE COUNTY
PLANNING AND ZONING COMMISSION**

December 27, 2010

Board of Supervisors' Room, Courthouse, Waukon, Iowa

Meeting was called to order at 6:00 P. M. by Chairperson John Smola.

Roll call of Commission Members:

Term Expires

	Kirby Cahoon	Present	2011
Chair	John Smola	Present	2012
	James Pladsen	Present	2013
Vice-Chair	Duane Leppert	Present	2014
	Nancy Everman	Absent	2015

Planning and Zoning Staff present: Tom Blake, Zoning Administrator. See attendance sheet for public and others in attendance. All Board members voting "AYE" unless noted. MCU means Motion Carried Unanimously.

Blake advised the members that item b. in New Business, Preliminary Plat for Ron's Ridge Subdivision was being withdrawn for amendments and it will be re-submitted next month. Motion made by Pladsen to remove Item b under New Business and to approve the agenda as presented. Leppert seconded. MCU

Pladsen made a motion to approve the November 15, 2010 minutes. Cahoon seconded. MCU

Smola opened the Public Comment Period. There being no comments, Smola closed the Public Comment Period.

Old Business:

a) Comprehensive Plan update

- i) Cahoon presented information from the Assessors and Engineers office. Discussion was held regarding State and Federal property, taxation, valuation and transportation plans over the next 5 years.
- ii) Pladsen advised that he was having difficulty getting a few people who were willing to serve on a committee for the Comprehensive Plan review.
- iii) Leppert has called a couple of cities and many don't know what a comprehensive plan is or if they have one. Waukon is in the process of updating theirs. He will continue to pursue the other cities in the county to obtain copies of any existing plans.

- iv) Smola presented guidelines or processes used to identify issues facing the county, establishing goals and formulating the plans and regulations to achieve those goals. He proposed that we collect a bunch of people willing to come to one meeting to brainstorm about what the County needs and identify issues. The Commission could then place the issues identified on a “survey monkey” and attempt to obtain a lot of input ranking these issues identified in the “brainstorming” session. The Commission can then review the issues identified and determine if the current plan needs any changes.
- v) Discussion was held on who should be invited to the brain-storming session. (Include new and past County Supervisors, interested citizens, Planning and Zoning Commission, etc.). Leppert inquired into whether it would be possible to further protect the conversion of agricultural land to other uses such as preservation land, residential, etc.)
- vi) Smola presented a time-line that would allow for presentation of the revised comprehensive plan to the Supervisors by April 15th.

New Business:

- a) Harold and Shirley Colsch Plat
 - a. Blake presented the Plat of Survey for Lot 2, NE ¼ SW ¼, Section 9, T98N, R6W. Discussion was held regarding the plat and planned use of property. Pladsen made a motion to approve the Resolution Proposing Acceptance of Final Subdivision Plat for Harold and Shirley Colsch. Cahoon seconded. MCU.

Motion made by Cahoon and seconded by Pladsen to adjourn the meeting. MCU

Tom Blake, Zoning Administrator