

**THE MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS
THURSDAY, JUNE 25, 2009**

Board met as preadjourned. Board members present Kuhse, Campbell, and Burke. All members voting "AYE" unless noted.

Board audited claims on file. Disallowed claim #89666.

09.184-Motion by Campbell and seconded by Kuhse to approve agenda as posted and minutes of June 15, 2009.

Nanferd Felke, Bill Shafer, Mary Jane White, Jane Regan & John Smola present.

Bill Shafer has been working on a title opinion for Vernon Gavle and came across a Quit Claim Deed from Allamakee County that was done erroneously in 1994. Mary Jane White has looked this over and agrees that Allamakee County should redo the deed.

09.185-Motion by Campbell and seconded by Kuhse to sign new Quit Claim Deed to Vernon Gavle to clear up the original error. Motion carried.

White had received a letter from Lori Hesse, Treasurer, and from Jim Garrett, City of Waukon Attorney, on the use of the airport parking lot being used for drivers' license tests. City would like the testing to continue but would like a formal agreement with the County regarding insurance issues. Jane Regan is the insurance agent for both entities and said this will not be an extra cost to the county and will make the agreement more formal.

Jim Garrett, Karen Pratte, Laurie Moody, Inei Cooper, Tim Heiderscheit, Chris Gavin, Heather Homewood, Deb Winke, Brian Ridenour & Doug Mullen present.

09.185-Motion by Campbell and seconded by Kuhse to approve & sign Airport Parking Lot Agreement with the City of Waukon. Motion carried.

Jim Garrett also thanked the Board for their continued support of the Museum & Historical Society.

Allamakee County has a felony case to try which White has a conflict of interest in and needs to have Special Prosecutor appointed. She has asked Fayette County to try the case for us in return to the one we did for them.

09.186-Motion by Kuhse and seconded by Campbell to Appoint Fayette County Attorney's Office as Special Prosecutor for felony case. Motion carried.

Discussion was held about Pioneer Cemeteries and the meeting held with the township trustees/clerks. The Code of Iowa has also changed the definition of a Pioneer Cemetery from 6 burials to 12 burials in the last 50 years. White will look over the Hold Harmless Agreement townships use and will send updated copy to them. As of now we will direct people to contact the townships officials directly if they have cemetery concerns.

Doug Mullen had comments on a letter sent out by the Planning & Zoning Commission about Forestry and harvesting timber. Mullen stated the Board needs to figure out what land is actually exempt from zoning, as forestry is a form of agricultural and the timber is located on the blufflands.

Mullen also commented on the differences between the E-911 and Zoning Ordinances that were discussed at a special Planning & Zoning meeting held on Friday, June 19th.

Karen Pratte had questions about how the process of posting the board minutes & agenda on the website. This is not a Code of Iowa requirement although we do try to get them out there for the public information and will be getting the minutes up-to-date soon.

John Smola read a letter he has written to Shirley Schneeberger thanking her for all the years of service to Allamakee County serving on the Planning & Zoning Commission. Schneeberger has resigned her position on the Commission.

Brian Ridenour gave update on Balsam Road project which is almost completed so the Temporary road Closure is not needed now as was originally scheduled for Monday, June 22, 2009.

Ridenour and White have gone over the Engineer's new contract for FY10, FY11 & FY12, as the current contract expires June 30th. Campbell & Kuhse both thanked Ridenour for thinking of the economic times in the new contract, although Kuhse has concerns about no raise this year because we fall behind in the wages and then end up losing quality people to higher paying places. Ridenour assured them he is comfortable with this and other engineers are taking 0% for this year too.

09.187-Motion by Kuhse and seconded by Campbell to approve & sign Brian Ridenour's contract as Allamakee County Engineer for FY10, FY11 & FY12. Motion carried.

09.188-Motion by Campbell and seconded by Kuhse to approve & sign Veterans Affairs counselor contract with Greg Clark. Motion carried.

Kuhse had questions for Heiderscheit on how the Code Red System works & who initiates the notice. Heiderscheit said it depends on the situation and whomever is in charge of the scene usually starts the process.

A lot of discussion was held on Laurie Moody's position of Zoning, Sanitarian and the new duties of inspections for pools, tanning beds, tattoo parlors & funeral homes. Because of the additional duties and the Time of Transfer inspections coming into law on July 1st, the work load to do it all in one day is overwhelming. Board of Health has offered Moody full-time in new department, with or without zoning. Moody presented a budget for the new department and would like the assurance of the Board that it will be approved. Also would like to keep Inei Cooper full-time in the new department as the inspections will have Moody on the road more which means the office will be unattended. Benjegerdes mentioned that we have approved the wages of Cooper in the budget for FY10 already and wonders who will be taking the messages for zoning, which will be vacant. Campbell stated that Winneshiek Co doesn't have a secretary in their zoning department. Cooper commented that she has talked with contractors who work with Winn Co and say it holds up their jobs because it sometimes takes a week to catch up with them. Campbell stated it will be a change and they will adjust to it.

Winke wondered about the empty position that will be on the Plat Review Committee and how this will slow down the process of approving plats.

It was mentioned at a previous meeting that Cooper go part-time to Engineer office and part-time to the new Health/Sanitarian department. Campbell still feels this is the best solution and we can review it after 6 mo or 1 yr. Gavin wondered if it is fair to the Engineer to take the time to train Cooper just to maybe loose her at the time of review. Burke feels we need to keep her in the office so we can continue the plat & deed process smoother and also to better serve the public. Cooper does have responsibilities to the state

reporting the inspections to be done yet in July so was decided it would be best for her to start in the Engineer on Aug 1st. Campbell says Ridenour & Moody will work out the details of this arrangement. White wondered if maybe Emergency Mgmt could move down to this office and maybe take care of the foot traffic in. Kuhse agrees it would be nice to have the zoning up on 2nd floor with the other offices involved in the process, but Dahlstrom is out on the road a lot too so not sure he can take over the foot traffic of zoning. Burke stated a clarification of hours for Cooper to work since the Engineer is a 40 hr week and courthouse 35 hrs.

09.189-Motion by Campbell and seconded by Kuhse to approve the new department, Environmental Health/Sanitarian, and the new budget. Motion carried. Burke voted NO.

Burke thinks we should have a zoning replacement in place before we accept Moody's resignation from Zoning, we are not serving the public by having the vacancy and them having to contact Upper Explorerland in Postville for zoning issues. Campbell says we need that resignation in hand before we can start the search for a new administrator.

09.190-Motion by Campbell and seconded by Kuhse to accept Laurie Moody's resignation as Zoning Administrator as of July 1st and to make the lateral move to the Environmental Health/Sanitarian department with no loss in pay or benefits. Motion carried. Burke voted NO.

09.191-Motion by Kuhse and seconded by Campbell to approve Inei Cooper to go part-time on August 1, 2009 to the Engineer's Office working 20 hr per week and part-time in the Environmental Health/Sanitarian department working 17-1/2 hrs per week and the same hourly wage. Motion carried.

09.192-Motion by Kuhse and seconded by Campbell to approve final subdivision plat for Robert & Sandy Reinke. Motion carried.

09.193-Motion by Kuhse and seconded by Campbell to approve final subdivision plat for Milton & Jeanette Kirkestue. Motion carried.

09.194-Motion by Kuhse and seconded by Campbell to approve final subdivision plat for Alice Gretchen Wacker Schlacke Living Trust. Motion carried.

Winke asked who is to be contacted about plats during the vacancy of a zoning administrator. Campbell ask White to get an informational sheet to the offices when she gets a reply from Upper Explorerland in Postville.

Under other matters Linda Kruse, Heather Homewood and Mike Gallagher talked about the air conditioners not working in the Relief/Veterans building. Board told Gallagher to go ahead and get new ones for those offices.

Board adjourned to meet on Tuesday, June 30, 2009 at 9:15 a.m. Allamakee County Board of Supervisors. Lennie Burke, Chairperson. Attest: Pam Benjegerdes, Auditor

