

**THE MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS
MONDAY, JULY 6, 2009**

Board met as preadjourned. Board members present Kuhse, Campbell and Burke. All Board members voting "AYE" unless noted.

09.199-Motion by Campbell and seconded by Kuhse to approve agenda and minutes of June 30, 2009. Motion carried.

Jeanie Carroll, Laurie Moody, Deb Winke, Mary Jane White and Barb Winters present.

Discussion was held on the Zoning Administrator opening and whether it should be full-time or part-time, starting salary, and where to advertise to find the most qualified applicants. Campbell has asked other departments their views and it is a seasonal busy period, do have some inquiries in the winter planning for spring probably one a month average. White said full-time will give the person time to do reports on the types of building going on within the county, update forms for various permits/situations, create a checklist on the Zoning procedures and re-evaluate the Comprehensive Plan. Kuhse wonders if it would be a possibility to share an administrator with another county? Throughout the state most are part-time Zoning and part-time another department, such as Sanitarian. Campbell and White feel there is no a need for a secretary in the zoning department, computer, cell phone and answering machine will keep the person in touch with the public. Burke asked Moody her thoughts on full or part-time. Moody feels there are pros & cons to both, but will probably have to go full-time to attract the competent people to apply, although with our salary range we could end up just being a stepping stone for people to get experience and then move on. Burke isn't convinced it warrants full-time. What are the requirements for the job, is there a degree needed? It is an entry level position and requires a high school diploma/GED minimum.

Deb Winke questioned what hours Bill Ziegler plans on being in the courthouse and will he have a desk or someplace we should put things for him. Kuhse offered to share his desk and let Ziegler set up in the Board room when he is here. Can discuss the hours and details in the Plat Review Committee meeting on Tuesday when he is here.

09.200-Motion by Campbell and seconded by Kuhse to advertise for a 35 hr per week full-time Planning & Zoning Administrator, salary ranging from \$28,000 - \$35,000 based on experience with benefits. Motion carried.

White did send a preliminary ad to the County Magazine for the August issue and she will talk to the Assessor's Office about putting it out on the county website. She gave the Board a "soft" copy of an ad for the paper and can edit it as needed. Campbell wondered what papers we should advertise in. No exact papers were picked yet, but do know we need to advertise in larger ones. Burke wonders when the deadline for applications turned in should be.

09.201-Motion by Campbell and seconded by Kuhse to set September 1, 2009 as deadline for Zoning Administrator applications. Motion carried.

During public comment Winke mentioned some old computers her office has and wonders the procedure she should take to get rid of them. It is the county policy to take sealed bids on property/equipment and told her to advertise for them.

Abbey Cline and Larry Leliefeld present.

Abbey Cline introduced Larry Liefeld, who has recently joined the Upper Explorerland team and will be her. When the Board signed the Hazard Mitigation Plan grant UERPC was under a different executive director so need to sign paper to reassign the new director, Wendy Mihm-Herold as the authorized representative.

09.202-Motion by Campbell and seconded by Kuhse to approve and sign the designation of Wendy Mihm-Herold, Upper Explorerland Regional Planning Commission Executive Director, as authorized representative for the Hazard Mitigation Plan. Motion carried.

Cline also brought along the contract for services which was approved at the time of the grant application. Burke thought everything looked correct but wants to have County Attorney White look it over, too.

09.203-Motion by Campbell and seconded by Kuhse to sign the contract for services with Upper Explorerland for the Hazard Mitigation Plan, pending approval by County Attorney. Motion carried.

Dave Mooney, Brian Ridenour, Brian Stark present.

Cline also commented that the Board might want to stress to the other communities in the county to strongly look at becoming NFIP (National Flood Insurance Plan) compliant. Future legislation is going to require being compliant or will lose out on all FEMA dollars.

09.204-Motion by Campbell and seconded by Kuhse to approve transfer of \$9050.00 from General Basic Fund to EMS Fund. Motion carried.

Dave Mooney had taken applications for permanent part-time help and has made a decision.

09.205-Motion by Campbell and seconded by Kuhse to hire Vernis Haberichter at \$9.25/hr for permanent part-time position with the Solid Waste department. Motion carried.

Mooney told the Board he will be getting bids for a new pickup he budgeted for and will be giving the old truck to the Secondary Roads for use.

Brian Ridenour had taken applications for a temporary part-time mower person and would like to hire David Kugel starting Jul 7, 2009.

09.206-Motion by Kuhse and seconded by Campbell to hire David Kugel at \$8.00/hr for temporary part-time mower person starting July 7, 2009, per recommendation of County Engineer. Motion carried.

Brian Stark, Gardner Architecture, has gone over the bids and had a letter recommending All Fogt Concrete for the Concrete Replacement Project.

09.207-Motion by Kuhse and second by Campbell to award contract to All Fogt Concrete for the concrete Replacement Project. Motion carried.

09.208-Motion by Campbell and seconded by Kuhse to approve Resolution for the Destruction of Noxious Weeds. Motion carried.

09.208 RESOLUTION FOR THE DESTRUCTION OF NOXIOUS WEEDS

BE IT RESOLVED, by the Board of Supervisors of Allamakee County, Iowa; That pursuant to the provisions of Chapter 317 Code of Iowa, 1997, it is hereby ordered: 1. That each owner and each person in the possession or control of any lands in Allamakee County shall properly spray, cut, burn, or

otherwise destroy all noxious weeds thereon, as defined in this chapter, at such time in each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep their lands free from such growth of any weeds as shall render the streets or highways adjoining said land unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before the following dates as often thereafter as it is necessary to prevent seed production: PRIMARY NOXIOUS WEEDS: July 15, 2009 for buckthorn, bull thistle, Canada thistle, field bindweed, hoary cress (Perennial pepper-grass) horsenettle, leafy spurge, musk thistle, perennial sowthistle, quackgrass, Russian knapweed, and tall thistle. SECONDARY NOXIOUS WEEDS: July 15, 2009 for buckthorn plantain, cocklebur, wild sunflower, curly dock, poison hemlock, puncturevine, red sorrel (sheep sorrel), smooth dock teasel, velvetleaf (butterprint). Wild carrot, wild mustard, multiflora rose, shattercane, and purple loosestrife.

2. That each owner and each person in the possession or control on land in Allamakee County Infested with any noxious weeds including perennial sowthistle, Canada thistle, field bindweed horsenettle, quackgrass, leafy spurge, hoary cress perennial pepper grass), Russian knapweed poison hemlock, wild sunflower and teasel, shall adopt a program of weed destruction, described by the Weed Commissioner, which in five (5) years may be expected to destroy and will immediately keep under such infestations of said noxious weeds. 3. That if the owners or persons in possession or control of any land in Allamakee County fail to comply with the foregoing orders, the Weed Commissioner shall cause this to be done and the expense of said work, including cost of serving notice and other cost, if any, shall be assessed against the land and its owners thereof. 4. The multiflora rose shall not be considered a noxious weed when cultivated for or used as undersod for cultivated roses or as ornamental shrubs in gardens, per Iowa Code Section 317.1 (2). 5. That the Allamakee County Auditor be and is hereby directed to cause notice of the making and entering of foregoing order by on publication in each of the official newspapers of the County. Dated this 6th day of July , 2009. Allamakee County Board of Supervisors, Lennie Burke, Chairperson, Cloy Kuhse, Board Member, Kathy Campbell, Board Member.

Board adjourned to meet on Monday, July 13, 2009 at 8:45 a.m. Allamakee County Board of Supervisors. Lennie Burke, Chairperson ATTEST: Pam Benjegerdes, Auditor